

April 22, 2014

The meeting of the McCook County Commission was called to order in their Meeting Room by Chairman Marc Dick. Members present: Ralph Dybdahl, Ron Scharffenberg, Sheldon Butzke, Bill Smith.

Chairman Dick led the Pledge of Allegiance.

Chairman Dick called for approval of the Agenda. Auditor Sherman noted two additions: States Attorney Fink at 9:45 a.m., drainage discussion and Toby Brown, Secog Planner, at 11:00 a.m. to present updated 2014 Revised Zoning Regulations. Motion made by Smith to approve the Agenda as sent. Second Dybdahl and motion carried.

The minutes from the April 8th meeting were sent to Board members for review prior to publication. Chairman Dick called for approval of same. Motion made by Butzke to approve the minutes for publication. Second Scharffenberg and motion carried.

Commissioner Reports: none.

Hwy Supt, Mic Kreutzfeldt, presented work orders for approval. Motion made by Scharffenberg, second Smith, and carried, authorizing Chairman Dick to sign the following: Work Order for Consultant Services with SEH Inc, for Project No BRO 8044(08) PCN 02E2. Project Type: Survey & Hydraulics. Project Location: Structure 8.5S & 1.1E of Montrose over East Vermillion River SN44-221-190. Bridge Inspection Work Order for Consultant Services with Clark Engineering Corp for Project No BR NBIS(29) PCN 02DZ. Project Type: bridge inspections for structures in McCook County.

Kreutzfeldt presented quotes for herbicides from Van Diest Supply and Hefty Seed Co, Freeman. Following review, motion was made by Smith to award the quote to Van Diest Supply. Second Butzke and motion carried.

Kreutzfeldt presented utility permits for approval. Motion made by Dybdahl to approve the following Electric Utility Permits: Northern Natural Gas: site 1 – install coupon test station; site 2 – install grounding wire & test stations; site 3 – install coupon test station; all on 447th Ave at SD42. Second Smith and motion carried.

Kreutzfeldt informed the Commission that a property inventory & valuation survey was recently completed by SD Public Assurance Alliance. All locations are looked at and improvement recommendations are developed for the County, with 60 days for action to be taken on each item noted. According to the survey, the replacement cost of several of the locations is higher than the insured value. In order to retain replacement cost coverage on the buildings, they need to be increased to within 85% of the replacement cost. A list of the locations and the cost to increase to 85% of replacement cost was reviewed. Motion was made by Dybdahl to increase the insured value on each building noted on the survey listing. Second made by Butzke and motion carried.

Auditor Sherman will notify the insurance carrier.

Kreutzfeldt noted that they will begin removing spring load limits on Friday, April 25th.

Motion made by Butzke to enter into Executive Session at 9:10 a.m. to discuss personnel issue. Second made by Smith and motion carried. Hwy Supt Kreutzfeldt and Auditor Sherman were present. Chairman Dick declared out of Executive Session at 9:40 a.m.

Motion made by Scharffenberg to convene as Drainage Commission. Second by Smith and motion carried.

States Attorney, Mike Fink, joined the meeting. Drainage Administrator Kreutzfeldt presented information regarding a surface drainage issue in Section 33, Union Twp. No drainage permit application (routine or new drainage) was filed. States Attorney Fink asked if a Stop Order is needed. Kreutzfeldt noted that he did talk with contractor and the ditching was stopped. Fink stated that Section 504 Violation and Penalty, of the Drainage Ordinance, states that any person or his contractor draining water without a permit, if a permit is required under the provisions of this ordinance, is guilty of a Class 1 misdemeanor. In addition to or in lieu of any criminal penalty, a court may assess against any person violating the provisions of this section a civil penalty not to exceed one thousand dollars per each day of violation. Kreutzfeldt will talk with individual/s responsible for the ditching informing them that the ditches need to be restored to original condition. If this doesn't work, then St Atty Fink will request the Drainage Administrator's report and proceed with prosecution.

Draining of Federal Wetlands was discussed. McCook County doesn't support draining of wetlands but if the applicant isn't a participant in the Farm Program a minimum of 1 mile downstream will be required by Administrator.

No drainage permits presented.

Motion made by Butzke to convene as Board of Adjustment. Second Smith and motion carried.

Tracy Hofer, Planning & Zoning Administrator, presented Conditional Use Permit Application from Shawn Petersen for expansion of an existing campground.

Legal description: Tract 9 of Battlecreek Shores Addition, S2SW4 34-102-53. Petersen explained that the plan is to add 40 spots along with water, sewer and electric to the campground. Motion was made by Smith to approve the Conditional Use Permit Application. Second by Butzke and motion carried.

Board reconvened as Board of County Commissioners.

Auditor Sherman, Marian Oyen, Benefits Specialist, and the Commissioners reviewed Care of Poor cases. One Notice of Hospitalization was received from Avera McKennan Hospital (2014-23).

Motion made by Dybdahl to convene as Planning Commission. Second Butzke and motion carried.

Toby Brown, SE Council of Governments, joined the meeting to present the Commission with 4/22/14 “draft” 2014 Revised Zoning Regulations and asked the Board if they were ready to proceed with a public hearing. Motion made by Butzke to set 10:30 a.m., May 13, 2014, as time and date for the Planning Commission public hearing. Second made by Smith and motion carried.

The Board reconvened as Board of County Commissioners.

The amount of General Fund dollars that counties can retain as surplus is restricted by SDCL 7-21-18.1 which states: “The total unreserved, undesignated fund balance of the general fund may not exceed forty percent of the total amount of all general fund appropriations contained in the budget for the next fiscal year.” The total unreserved, undesignated fund balance of the general fund of the county as of March 31, 2014 is \$1,302,474.45; resulting in a fund balance percentage of 31.40%.

The 1st Qtr Community Health Nurse Report was noted and filed.

The March 20, 2014 minutes of the Hanson-McCook Regional Library and the 2013 Circulation information were noted and filed.

Motion made by Smith, second Dybdahl, and carried, to pay claims: GENERAL FUND: Bi-Weekly Payroll: 4/13/14: Commissioners 1461.55, mileage, 55.50; Auditor 2625.11; Treasurer 3332.70; *Becky Hoiten, 3 year increase \$1200/year; States Attorney 2105.77; Custodian 1092.88; Dir of Equalization 3177.84; Register of Deeds 2640.65; Veterans Service Officer 348.04; Sheriff 5620.16, travel expense 60.68; Contract Law 4223.07; Care of Poor 115.38; Welfare 253.20; Community Health Nurse Secretary 1153.15; Extension Secretary 353.26, Weed Dept 398.13; Drainage 307.69; Planning & Zoning 192.31. SD Remittance Center, 2nd qtr payment for Comm Health Nurse, 1287.50; Transamerica Life Insurance, April healthpak premium, 4544.30; A & B Business Solutions, 2 monthly copier contracts, 54.82; Advanced Systems, monthly copier contract, 40.80; Card Service Center, law enforcement fuel, 304.52; Davison County Jail, March jail services, 1978.00; Roger Gerlach, March expenses, 181.25; Hillyard/Sioux Falls, janitorial supplies, 254.08; Language Line Services, interpreter service, 44.10; McCook County Fair Board, 2014 appropriation, 6400.00; MES Companies, 2 police keys USB sticks, 100.00; Minnehaha County Treasurer, 1st ½ payment juvenile detention building assessment, 1911.31; Noll Collection Service, lien collection fee, 496.26; Office Depot, office supplies, 266.64; Alicia Reif, mileage, 37.00, supplies, 43.89, cell phone reimbursement, 30.00; Schneider Corporation, 2nd qtr web hosting, 2265.00; SDACC, spring workshop registration, 525.00, CLERP assessment, 1529.52; Verizon Wireless, cell phone service, 76.75.

COUNTY ROAD & BRIDGE FUND: Bi-Weekly Payroll: 4/13/14: Hwy Dept 16737.35. Transamerica Life Insurance, April healthpak premium, 2096.30. BlueTarp Financial, battery charger, 249.98; Canistota City, water for bridge washing, 42.00; Iron Wheel Sales & Service, truck parts, 48.64; Michaels Fence & Supplies, Salem yard fence supplies, 1588.77; Montrose City, water for bridge washing, 16.96; Northern Safety Co, fire extinguisher projection, 242.77; Northern Truck Equipment, parts, 1848.52; Northwestern Energy, utilities, 39.09; Salem City, water for bridge washing, 32.80; Servall Towel & Linen, towel & mat rental, 42.90; Town of Spencer, water for bridge washing, 4.67; Verizon Wireless, 3 months cell phone service, 187.87.

911 EMERGENCY REPORTING SYSTEM FUND: CenturyLink, 911 telephone service, 302.45.

EMERGENCY & DISASTER SERVICES FUND: Bi-Weekly Payroll: 4/13/14: EDS Director 2063.38. Transamerica Life Insurance, March healthpak premium, 314.59; Frontline Plus Inc, annual siren service, 250.00..

24/7 SOBRIETY FUND: Bi-Weekly Payroll: 3/16/14: Sheriff Secretary/Dispatcher 96.15.

PAYROLL CONTRIBUTIONS – ALL FUNDS: 3/16/14: Dir of IRS, county share of FICA 2674.84, Medicare 625.60; SD Retirement System, county share of retirement contribution, 2926.43; Wellmark Blue Cross/Blue Shield, county share of health insurance premium, 8474.10.

Motion made by Smith to approve Cash Transfer of \$78,000.00 from General Fund as follows: Co Rd & Bridge Fund \$75,000.00 and EDS Fund \$3,000.00. Second by Scharffenberg and motion carried.

The meeting adjourned subject to call.

Dated this 22nd day of April, 2014.

Marc Dick

County Commission

Chairman, McCook

ATTEST:

Geralyn Sherman _____
Auditor, McCook County